

CITY COMMISSION OF THE CITY OF PAHOKEE

## **WORKSHOP**

Tuesday, January 22, 2019 6:00 p.m.  
360 East Main Street, Pahokee, Florida

This Workshop of the City Commission of the City of Pahokee is being held to discuss the January 22, 2019 Agenda.

A. INVOCATION & PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. TOPIC

D. DISCUSSION, COMMENTS, CONCERNS

E. ADJOURN

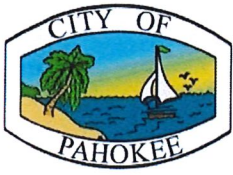


# AGENDA

CITY COMMISSION OF THE CITY OF PAHOKEE  
REGULAR COMMISSION MEETING  
TUESDAY, JANUARY 22, 2019 6:30 P.M.

- A. INVOCATION & PLEDGE OF ALLEGIANCE
- B. ROLL CALL:
- C. ADDITIONS, DELETIONS, AND APPROVAL OF AGENDA ITEMS:
- D. CITIZEN COMMENTS (AGENDA ITEMS ONLY):
- E. PUBLIC SERVICE ANNOUNCEMENTS (FILL OUT PUBLIC COMMENT CARD):
- F. APPROVAL OF MINUTES:
  - 1. **October 23, 2018 – Regularly Scheduled Commission Meeting Minutes**
  - 2. **October 26, 2018 – Commission Retreat Minutes**
  - 3. **October 29, 2018 – Workshop/Town Hall Minutes**
  - 4. **November 13, 2018 – Workshop Minutes**
  - 5. **November 13, 2018 – Regularly Scheduled Commission Meeting Minutes**
  - 6. **November 27, 2018 – Workshop Minutes**
  - 7. **November 27, 2018 – Regularly Scheduled Commission Meeting Minutes**
  - 8. **December 11, 2018 – Workshop Minutes**
  - 9. **December 11, 2018 – Regularly Scheduled Commission Meeting Minutes**
- G. CONSENT AGENDA:
- H. ORDINANCE:
- I. RESOLUTIONS:
  - 1. **RESOLUTION 2019 – 05 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING BUDGET AMENDMENT No. 2 IN THE AMOUNT OF \$635,000.00, TO THE 2018 - 2019 FISCAL YEAR BUDGET.**
- J. PUBLIC HEARINGS:
- K. PROCLAMATIONS (approval):
  - 1. **Ratification of Proclamation – Deacon Japeth Brown**
- L. PRESENTATIONS:
- M. REPORT OF THE MAYOR:
- N. REPORT OF THE CITY MANAGER:
- O. REPORT OF THE CITY ATTORNEY:
  - 1. **Potential Foreclosure – 484 E Jordan Blvd**
  - 2. **Memo – Audit Committee**
- P. OLD BUSINESS:
  - 1. **Marina Lease Update**
- Q. NEW BUSINESS:
- R. CITIZEN COMMENTS/GENERAL CONCERNS:
- S. CORRESPONDENCE/COMMENTS AND CONCERNS OF THE CITY COMMISSIONERS:
- T. ADJOURN:





**CITY COMMISSION OF THE CITY OF PAHOKEE  
REGULARLY SCHEDULED COMMISSION MEETING MINUTES  
Tuesday, October 23, 2018**

Pursuant to due notice, the Regularly Scheduled Commission Meeting was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on October 23, 2018.

The meeting was called to order by Mayor Babb at 6:35 p.m.

Official attendance was recorded as follows:

<b><u>Roll Call:</u></b>	Mayor Keith W. Babb, Jr.	Present
	Commissioner Benny L. Everett, III	Absent
	Commissioner Felisia C. Hill	Present via telephone
	Vice Mayor Clara M. Murvin	Present
	Commissioner Diane L. Walker	Present
	City Manager Chandler Williamson	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Deputy Taylor Denman	Present
	Interim City Clerk Nylene Clarke	Present

**Additions, Deletions, and Approval of Agenda Items:**

Mr. Williamson added the following items to the agenda: Resolution 2018 – 65, Resolution 2018 – 63, Resolution 2018 – 64, and the Proclamation for Entryway Sign Honoring Rickey Jackson's Accomplishments.

Vice Mayor Murvin added Robert Boudreau and Angela Moore to the agenda, under Presentations.

*(Commissioner Hill's phone call disconnected at 6:40 p.m.)*

**Approval of Agenda with additions.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Walker.**

**Motion carried three (3) ayes and two (2) absent.**

**Citizen Comments (Agenda Items Only):** *(none)*

**Public Service Announcements:**

1. Sanquetta Cowan, representative of Delta Sigma Theta, announced that there will be a Diabetes Health Fair on November 3, 2018 from 10:00 a.m. to 2:00 p.m. She requested for the Commission to provide a donation.

**Approval for the Commission to donate \$100 to the Diabetes Health Fair on November 3, 2018.**

**Motion by Commissioner Walker. Seconded by Vice Mayor Murvin.**

**Motion carried three (3) ayes and two (2) absent.**

2. Angela Moore, representative of Palm Beach County School District, Glades Region, provided information on the County Referendum. She allowed Dr. Abrams to introduced Mrs. Mooreland, who provided information regarding the International Baccalaureate Program at Pahokee Elementary.

3. Regina Bohlen announced that Lake Okeechobee Regional Economic Alliance of Palm Beach County (LORE) will have an Entrepreneurship Small Business Workshop on October 25, 2018 from 5:30 p.m. to 8:00 p.m., in South Bay, Florida.
4. Anthony Jackson, representative of the Musical Arts Consortium of the Glades, announced that there will be a Glades Community Band Practice on every Wednesday, from 6:30 p.m. to 8:00 p.m., at Pahokee High School's Band Room.
5. Maestro Robert Austin Boudreau, owner of the Point Counterpoint II, provided information on Point Counterpoint II and a presentation on the American Wind Symphony Orchestra.

**Approval to Prepare Resolution to Support American Wind Symphony Orchestra.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Walker.**

**Motion carried three (3) ayes and two (2) absent.**

6. Barbara Spence, Representative of American Cancer Society, requested approval for the City of Pahokee to host the 2019 Relay for Life, requested a facility for the relay, and requested for a liaison to be appointed as the Chairperson for the upcoming year.

**Approval for City of Pahokee to agree to host Glades Relay for Life on May 10<sup>th</sup> -11<sup>th</sup>, 2019 and approval to provide liaison and facility to conduct the relay.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Walker.**

**Motion carried three (3) ayes and two (2) absent.**

**Approval of Minutes:**

1. September 11, 2018 – Regularly Scheduled Commission Meeting Minutes

**Approval of September 11, 2018 Regularly Scheduled Commission Meeting Minutes.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Walker.**

**Motion carried three (3) ayes and two (2) absent.**

**Consent Agenda:**

1. **RESOLUTION 2018 – 65 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CHANGE ORDER ON THE ATTACHED EXHIBIT "A".**

*Mr. Brandenburg read Resolution 2018 - 65 into the record and explained the purpose of the resolution.*

Commissioner Walker requested an explanation for Resolution 2018 - 65.

Mr. Williamson explained the purpose of Resolution 2018 - 65 and the change orders.

**Approval of the Consent Agenda Item.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Walker.**

**Motion carried three (3) ayes and two (2) absent.**

**Ordinance:** *(none)*

**Resolutions:**

1. **RESOLUTION 2018 – 63 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT'S SELECTION OF A CONSULTANT FOR THE ENVIRONMENTAL PROTECTION AGENCY (EPA) BROWNFIELD ASSESMENT GRANT PROJECT.**

*Mr. Brandenburg read Resolution 2018 - 63 into the record and explained the purpose of the resolution.*

**Approval of Resolution 2018 - 63.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Walker.**

**Motion carried three (3) ayes and two (2) absent.**

2. RESOLUTION 2018 – 66 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THE CAMPGROUND AND MARINA RESTAURANT TIKI BAR RENOVATION AND REPAIR CONTRACT AGREEMENT BETWEEN THE CITY OF PAHOKEE AND PRIDE & QUALITY CONSTRUCTION, INC.

*Mr. Brandenburg read Resolution 2018 - 66 into the record.*

**Approval of Resolution 2018 - 66.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Walker.**

**Motion carried three (3) ayes and two (2) absent.**

3. RESOLUTION 2018 – 64 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THE CAMPGROUND AND MARINA PUMP-OUT REPAIRS CONTRACT AGREEMENT BETWEEN THE CITY OF PAHOKEE AND LINCOLN MARINE, INC.

*Mr. Brandenburg read Resolution 2018 - 64 into the record.*

**Approval of Resolution 2018 - 64.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Walker.**

**Motion carried three (3) ayes and two (2) absent.**

**Public Hearing:** *(none)*

**Proclamations (approval):**

1. Entryway Sign Honoring Rickey Jackson's Accomplishments

*Mr. Brandenburg read the proclamation into the record.*

**Approval of Proclamation for Entryway Sign Honoring Rickey Jackson's Accomplishments.**

**Motion by Commissioner Walker. Seconded by Vice Mayor Murvin.**

**Motion carried three (3) ayes and two (2) absent.**

Mayor Babb advised there will be a ceremony on December 14, 2018 and Rickey Jackson will be in attendance.

**Presentations:** *(none)*

**Report of the Mayor:**

Mayor Babb mentioned an incident that occurred on October 13, 2018 and advised certificates will be presented to two (2) local boys and Palm Beach County Fire Rescue at the next Commission Meeting, for their heroic acts. He announced that the Veterans Day program will be on November 12, 2018 and stated that he would like to present certificates to the Purple Heart recipients.

**Report of the City Manager:** *(none)*

**Report of the City Attorney:** *(none)*

**Old Business:** *(none)*

**New Business:** *(none)*

**Public Service Announcement:**

Mayor Babb approved an additional Public Service Announcement.

1. Henrietta Johnson provided information regarding “Let My People Vote” and advised there will be a party to the poll in the vacant lot between Irvin’s Tire Shop and Coco’s.

**Citizens Comments:**

1. Joann Culberson inquired about the Mel Tillis sign, and expressed her concern regarding the Marina and the cemetery on Bacom Point Road.

Mr. Williamson advised there is no update regarding the Mel Tillis sign.

2. Pearl Freeman inquired about the pier at the Marina.

Mr. Williamson advised he hopes to get the pier back open for fishing in late November 2018.

**Correspondence/Comments and Concerns of the City Commissioners**

**Vice Mayor Murvin** requested that there be a workshop to provide information to the residents regarding the Marina.

Mayor Babb directed the City Manager to set a date for the workshop.

**Approval to schedule a workshop on Marina Project, to provide information to residents.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Walker.**

**Motion carried three (3) ayes and two (2) absent.**

Commissioner Walker requested that the Commission set the date of the workshop.

- Discussion ensued. Mayor Babb advised the workshop will be on Monday, October 29, 2018 at 6:00 p.m.

**Approval of date for workshop: Monday, October 29, 2018 at 6:00 p.m.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Walker.**

**Motion carried three (3) ayes and two (2) absent.**

**Commissioner Walker** advised she will address her concerns during the Commission Retreat. She announced that she will not be seeking to be reelected as a Commissioner next year.

There being no further business to discuss, Mayor Babb adjourned the meeting at 8:01 p.m.

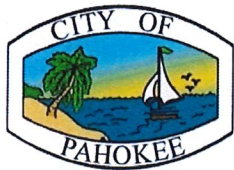
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Keith W. Babb, Jr., Mayor

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ATTEST: Nylene Clarke, Interim City Clerk





**CITY COMMISSION OF THE CITY OF PAHOKEE  
COMMISSION RETREAT MINUTES  
Friday, October 26, 2018**

Pursuant to due notice the Commission Retreat was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on October 26, 2018.

The Commission Retreat began at 1:30 p.m.

Official attendance was recorded as follows:

<b><u>Roll Call:</u></b>	Mayor Keith W. Babb, Jr.	Present at 2:30 p.m.
	Commissioner Benny L. Everett, III	Present
	Commissioner Felisia C. Hill	Absent
	Vice Mayor Clara M. Murvin	Present
	Commissioner Diane L. Walker	Absent
	City Manager Chandler Williamson	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Lieutenant Picciolo	Absent
	Interim City Clerk Nylene Clarke	Present

Mr. Williamson shared the purpose of the Commission Retreat and introduced the facilitator, Mr. Leondrae Camel.

The Commissioners had a general discussion with the facilitator, about their highest priorities.

(Mayor Babb was present at 2:30 p.m.)

**The facilitator requested for the Commission to share their highest priorities for discussion.**

Vice Mayor Murvin stated her highest priority is Commission priority.

Commissioner Everett stated respect.

Mayor Babb stated policy development, goal setting, and vision (shared).

Mr. Williamson advised that the comprehensive plan was last updated in 2009. He advised that the priorities mentioned by the Mayor, are in the Comprehensive Plan.

Commissioner Everett stated the discussion of mission, vision, and goals is great, but the issue of respect and communication has to be addressed.



**The facilitator asked the Commission if they consider themselves to be a team and if not, what is lacking.**

Commissioner Everett replied no.

Vice Mayor Murvin stated respect is lacking.

**The facilitator inquired if there is a lack of trust. He inquired as to how there can be effective communication among the Commission, in order to effectively communicate with the City Manager.**

Vice Mayor Murvin advised everyone has to be honest with each other.

Mayor Babb requested for Vice Mayor Murvin to provide an example.

Vice Mayor Murvin provided an example regarding community talk.

**The facilitator inquired as to how they can develop cohesiveness, in order to become a team.**

Mr. Williamson suggested that the Commission fact-check, if they do not have an answer.

**The facilitator inquired as to how the Commission can improve communication with the City Manager.**

Mr. Williamson mentioned the one-on-one meetings and calls.

Mayor Babb advised there has to be reporting ahead of the one-on-one meetings. He stated sometimes a person has to be called out.

Commissioner Everett stated mistrust is engendered when one feels as if they are left out. He gave an example regarding the financial reports.

Mr. Brandenburg suggested that the next agenda include an item that states financial reports are to be given on a quarterly basis.

Mayor Babb suggested that there be regular Town Hall Meetings to provide factual information to the community. He suggested for the City's website to be used in that manner as well.

Commissioner Everett advised he would like for the Commission Meetings to have more substance.

**The facilitator stated the workshop settings can be utilized for policy setting. He inquired if the community has been polled, in order to find out how they would like to receive information from City Hall.**

Mayor Babb provided an example of how information can be distributed.

Mr. Williamson mentioned the public records request process.

**The facilitator advised feelings have to be set aside and professional decisions have to be made, for the best interest of the community.**

Commissioner Everett stated he is open to critique. He advised that his concern is not about financial reports, but how they are regarded as Commissioners. He stated there has to be regard and respect for the Commission.

**The facilitator inquired if leadership conversations are being had or if there is ambiguity in the conversation.**

Mayor Babb stated that is a good point and suggested that there be a policy meeting.

**The facilitator expounded on what a Commissioner-Manager relationship is.**

Commissioner Everett stated he feels as if they are alienated from certain matters.

Mayor Babb provided an example and stated the Commission needs to receive background information prior to recommendations at the Commission Meetings.

Vice Mayor Murvin stated the Commission should have the facts, as opposed to hearing it from third parties.

Commissioner Everett stated he does not have an issue with the one-on-one meetings, but the community needs to see the Commission in action and engaged in policymaking. He advised information has to be transparent.

Mr. Brandenburg stated the one-on-one meetings have positive and negative aspects. He advised the Commission need time to read the agenda items.

Mr. Williamson mentioned the time sensitivity of certain items and the time frame they are received.

**The facilitator inquired if there is a lack of trust in the Commission.**

Mr. Williamson replied he does not think there is a lack of trust in the Commission.

Mr. Brandenburg stated the issue is that Commissioner Everett would like to be able to do his job.

**The facilitator thanked all for a chance to have an honest conversation. He provided a brief summation of the items discussed and provided words of encouragement.**

Mayor Babb advised there will be roadblocks, but they have to continue to build on the relationship.

Mr. Williamson advised he is okay with constructive criticism.

The Commission decided to cancel the Commission Retreat scheduled for Saturday, October 27, 2018 and that a public notice will be issued accordingly.

Mr. Brandenburg advised the discussion of Commission Retreat can be discussed at the next Commission Meeting, and that they can put into action, the things that can be put into action.

There being no further business to discuss, Mayor Babb adjourned the meeting at 3:58 p.m.

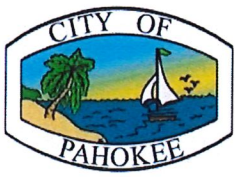
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Keith W. Babb, Jr., Mayor

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ATTEST: Nylene Clarke, Interim City Clerk





**CITY COMMISSION OF THE CITY OF PAHOKEE  
COMMISSION WORKSHOP/TOWN HALL MINUTES  
Monday, October 29, 2018**

Pursuant to due notice the Commission Workshop/Town Hall was held in the Parks and Recreation Cafeteria at 360 East Main Street, Pahokee, Palm Beach County, Florida on October 29, 2018.

The meeting was called to order by Mayor Babb at 6:30 p.m.

Official attendance was recorded as follows:

<b><u>Roll Call:</u></b>	Mayor Keith W. Babb, Jr.	Present
	Commissioner Benny L. Everett, III	Present
	Commissioner Felisia C. Hill	Present
	Vice Mayor Clara M. Murvin	Present
	Commissioner Diane L. Walker	Present
	City Manager Chandler Williamson	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Lieutenant Picciolo	Absent
	Interim City Clerk Nylene Clarke	Present

**Topic**

**1. Marina Project**

Mayor Babb advised the Workshop setting will convert to a Town Hall forum.

Commissioner Everett requested that Mr. Robert Lambert be given an opportunity to speak.

Mr. Williamson provided an overview of the purpose of the Town Hall. He listed of all of the projects under the \$1.2 Million grant, identified the additional projects that were not solicited in the grant, and provided the status of each project. He brought clarity to concerns regarding invoices, monies spent, and the sewer pumps. Mr. Williamson advised his goal is to have the Marina ready for the Tri-Cities Barbecue, although there will be pending projects.

Mr. Lambert commended the City Manager on getting the \$1.2 Million, commented in regards to the pump out station, and discussed a letter from the Cabinet Affairs. He discussed the events that occurred 20 months ago, and provided an overview of his concerns regarding the marina.

Mayor Babb introduced the moderator, Ms. Sanquetta Cowan.

The moderator asked a series of questions and Mr. Williamson replied.

**Correspondence/Comments and Concerns of the City Commissioners**

Commissioner Hill advised she would like for the City Manager and Mr. Lambert to work together. She stressed the importance of business relationships and requested for the contract to be continued.

Vice Mayor Murvin reiterated the reason for the workshop and encourage the City Manager and Mr. Lambert to work together. She requested for the lease to be placed back on the agenda.

Mr. Brandenburg advised the issue with the sewage has to be corrected, before a recommendation can be made to the Cabinet.

Commissioner Everett advised there is a general consensus to have Mr. Lambert do business. He advised the issues occurred prior to the City Manager and Commission, but they will take care of it.

There being no further business to discuss, Mayor Babb adjourned the meeting at 8:30 p.m.

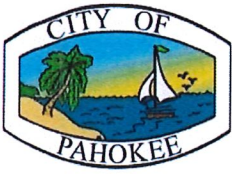


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Keith W. Babb, Jr., Mayor

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ATTEST: Nylene Clarke, Interim City Clerk



**CITY COMMISSION OF THE CITY OF PAHOKEE  
COMMISSION WORKSHOP MINUTES  
Tuesday, November 13, 2018**

Pursuant to due notice the Commission Workshop was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on November 13, 2018.

The meeting was called to order by Mayor Babb at 6:05 p.m.

Official attendance was recorded as follows:

<b><u>Roll Call:</u></b>	Mayor Keith W. Babb, Jr.	Present
	Commissioner Benny L. Everett, III	Present at 6:08 p.m.
	Commissioner Felisia C. Hill	Present
	Vice Mayor Clara M. Murvin	Present
	Commissioner Diane L. Walker	Present at 6:17 p.m.
	City Manager Chandler Williamson	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Sergeant Davis-Partridge	Present
	Interim City Clerk Nylene Clarke	Present

**Topic**

**1. November 13, 2018 Agenda**

Mr. Williamson provided an overview of the agenda and the additions.

Commissioner Everett expressed concern regarding the field turf project.

Mr. Williamson explained that the field turf project is one of the items on the list of projects submitted to Palm Beach County, for the surtax funds. He elaborated on what the project will consist of, and what the end result will be. Mr. Williamson advised warranty comes with the installation.

➤ Discussion ensued.

Mr. Williamson provided an updated on the Marina Renovation Project.

Commissioner Everett inquired as to which projects are prohibiting the public from accessing the marina.

Mr. Williamson advised the state and insurance inspections were pending, and there are barriers that need to be set in place.

Commissioner Everett inquired about lawn care and maintenance of City property.

Mr. Williamson advised that the marina is on a schedule for regular grass cutting. He discussed the irrigation system and advised that staff is watering the plants. Mr. Williamson stated Phase II of the funding will address irrigation.

- Discussion ensued. Mr. Williamson advised if there is a concern regarding City properties, he will have the Public Works Director address it.

Mayor Babb inquired about the maintenance of the Port Mayaca Cemetery.

Mr. Williamson advised the new Cemetery Supervisor is addressing the cemetery's processes for maintenance, as well as rearranging schedules. He advised additional staff members and equipment will be added.

There being no further business to discuss, Mayor Babb adjourned the meeting at 6:36 p.m.

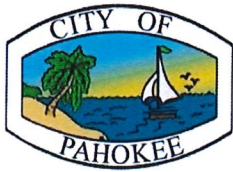
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Keith W. Babb, Jr., Mayor

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ATTEST: Nylene Clarke, Interim City Clerk





**CITY COMMISSION OF THE CITY OF PAHOKEE  
REGULARLY SCHEDULED COMMISSION MEETING MINUTES  
Tuesday, November 13, 2018**

Pursuant to due notice, the Regularly Scheduled Commission Meeting was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on November 13, 2018.

The meeting was called to order by Mayor Babb at 6:42 p.m.

Official attendance was recorded as follows:

<b><u>Roll Call:</u></b>	Mayor Keith W. Babb, Jr.	Present
	Commissioner Benny L. Everett, III	Present
	Commissioner Felisia C. Hill	Present
	Vice Mayor Clara M. Murvin	Present
	Commissioner Diane L. Walker	Present
	City Manager Chandler Williamson	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Sergeant Davis-Partridge	Present
	Interim City Clerk Nylene Clarke	Present

**Additions, Deletions, and Approval of Agenda Items:**

Mr. Williamson added the following items to the agenda: Resolution 2018 – 71, Resolution 2018 – 72, and the Stipulation & Settlement Agreement and Order.

Commissioner Everett added the following updates from the City Manager, to the agenda: Glades Citizens Villas, Commissioner's Park, Barfield Highway, and the Marina. He requested for the City Attorney to provide redress to the Town Hall Meeting, and to identify the following: where the City is legally, and the steps the City needs to take.

**Approval of Agenda with additions.**

**Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.**

**Motion carried unanimously.**

**Citizen Comments (Agenda Items Only):** *(none)*

**Public Service Announcements:** *(none)*

**Approval of Minutes:**

1. July 24, 2018 – Workshop Minutes

**Approval of July 24, 2018 Workshop Minutes.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**

**Motion carried unanimously.**

2. September 11, 2018 – Special Meeting Minutes

**Approval of September 25, 2018 Special Meeting Minutes.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**

**Motion carried unanimously.**

**Consent Agenda:** *(none)*



**Ordinance:** (none)

**Resolutions:**

1. **RESOLUTION 2018 – 67 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE MAYOR’S EXECUTION OF AN APPLICATION TO THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR A PERMIT FOR THE ANNUAL PAHOKEE CHRISTMAS PARADE.**

*Mr. Brandenburg read Resolution 2018 - 67 into the record.*

**Approval of Resolution 2018 - 67.**

**Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.**

**Motion carried unanimously.**

2. **RESOLUTION 2018 – 68 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR TO SIGN THE LOAN TERMS OF THE BANK OF BELLE GLADE FOR THE FINANCING OF AN ARTIFICIAL TURF PLAYING FIELD AND TO FURTHER DIRECT THE MAYOR AND CITY MANAGER TO TAKE THE NECESSARY ACTIONS TO CLOSE THE BANK LOAN WITH THE BANK OF BELLE GLADE.**

*Mr. Brandenburg read Resolution 2018 - 68 into the record and explained the purpose of the resolution.*

Commissioner Hill inquired as to how the loan will be paid off.

Mr. Brandenburg replied it will be paid by discretionary sales tax, which will be sufficient to pay it off.

- Discussion ensued. Mr. Brandenburg advised there is plenty of sales tax to cover the loan obligation.

**Approval of Resolution 2018 - 68.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**

**Motion carried unanimously.**

3. **RESOLUTION 2018 – 69 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR TO SIGN AN AGREEMENT FOR BOND COUNSEL SERVICES WITH THE LAW FIRM OF LEWIS, LONGMAN & WALKER, P.A.**

*Mr. Brandenburg read Resolution 2018 - 69 into the record and explained the purpose of the resolution.*

**Approval of Resolution 2018 - 69.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**

**Motion carried unanimously.**

4. **RESOLUTION 2018 – 70 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, DIRECTING THE MAYOR TO SIGN THE ATTACHED SALES AGREEMENT UPON THE CLOSING OF THE BANK OF BELLE GLADE LOAN FOR THE PURCHASE OF ARTIFICIAL TURF FROM FIELDTURF USA, INC.**

*Mr. Brandenburg read Resolution 2018 - 70 into the record and explained the purpose of the resolution.*

**Approval of Resolution 2018 - 70.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**

**Motion carried unanimously.**

5. **RESOLUTION 2018 – 71 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, EXTENDING THE INSPECTION PERIOD AND CLOSING DATE ON THE AS-IS CONTRACT FOR SALE AND PURCHASE FOR THE “OLD HOSPITAL” PROPERTY.**

*Mr. Brandenburg read Resolution 2018 - 71 into the record and explained the purpose of the resolution.*

Commissioner Everett inquired about the plan for the facility.

Mr. Williamson advised the company will provide an assisted living facility.

➤ Discussion ensued.

**Approval of Resolution 2018 - 71.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**

**Motion carried four (4) ayes and one (1) nay.**

6. **RESOLUTION 2018 – 72 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CHANGE ORDER ON THE ATTACHED EXHIBIT “A”.**

*Mr. Brandenburg read Resolution 2018 - 72 into the record and explained the purpose of the resolution.*

**Approval of Resolution 2018 - 72.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**

**Motion carried unanimously.**

**Public Hearing:**

1. **ORDINANCE 2018 –03 (Second Reading) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, REPEALING SECTION 2-272(6) OF THE CODE OF LAWS AND ORDINANCES OF THE CITY OF PAHOKEE, PROVIDING FOR THE WAIVER OF COMPETITIVE BIDDING FOR PROCUREMENTS WHERE THE FUNDING SOURCE FOR THE PROJECT MAY BE JEOPARDIZED BY THE LENGTH OF THE NORMAL PROCUREMENT PROCESS; PROVIDING FOR SEVERABILITY, INCLUSION IN THE CODE, AND EFFECTIVE DATE.**

*Mr. Brandenburg read Ordinance 2018 - 03 into the record and explained the purpose of the ordinance. He advised the ordinance needs to be amended to have an effective date of November 30, 2018.*

(Public Hearing opened and closed at 7:30 p.m.)

**Approval of Ordinance 2018 – 03 (Second Reading), applicable on November 30, 2018.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**

**Motion carried unanimously.**

**Proclamations (approval):**

1. **Declaring November 10-18, 2018 as Hunger and Homelessness Awareness Week**

*Mr. Brandenburg read the proclamation into the record.*

**Approval of Proclamation Declaring November 10-18, 2018 as Hunger and Homelessness Awareness Week.**

**Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.**

**Motion carried unanimously.**

Mayor Babb allowed Commissioner Hill to present the proclamation to a representative of the Palm Beach County Homeless Coalition.

**Presentations:**

1. **Certificates of Heroism**

Mayor Babb allowed Vice Mayor Murvin to present the certificate to Palm Beach County Fire Rescue Station 72, "C" Shift. He advised the other two (2) recipients, Brandon Greenfield and Jonathan Moore, are not able to be in attendance He allowed Commissioner Everett and Commissioner Hill to recognize them, respectively.

**Report of the Mayor:**

Mayor Babb provided information from his attendance at the National League of Cities' City Summit in Los Angeles, California.

**Report of the City Manager:**

Mr. Williamson provided information from his attendance at the National League of Cities' City Summit in Los Angeles, California, and provided an update on the following items: Marina, Commissioner's Park, Barfield Highway, and Glades Citizens Villas.

Mayor Babb inquired as to how the paving of the streets will interfere with traffic.

Mr. Williamson advised that memos have been sent out to residents, but there will be signage.

Commissioner Everett inquired about East Lake Village storm water project.

Mr. Williamson advised that the engineers are preparing to get the bids out. He provided an update on the legislative affairs for the 2019 session in Tallahassee, and announced that the Turkey Giveaway will be on November 19, 2018, from 10:00 a.m. to 12:00 p.m.

Mayor Babb announced that the Anquan Boldin Foundation will also be giving away turkeys at the Football Stadium.

**Report of the City Attorney:**

Mr. Brandenburg reviewed the Stipulation & Settlement Agreement and Order. He recommended that the Commission move forward with the stipulation and settle the case.

Mayor Babb inquired about the percentage of the settlement amount.

Mr. Brandenburg replied it is ten percent.

➤ Discussion ensued. Mr. Brandenburg recommended that the settlement be accepted.

**Approval to accept the Stipulation & Settlement Agreement and Order.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**

**Motion carried three (3) ayes and two (2) nays.**

Commissioner Everett inquired about the water bill at the Pahokee Campground and Marina.

Mr. Brandenburg provided the history of the water system at the Marina and discussed the readiness to serve fee, under the county policy. He advised the City Manager is planning to go to Palm Beach County, to try to settle the issue and arrive at a solution that works best for the city in the future.

Commissioner Everett mentioned the concern regarding the leases being placed back on the Governor and Cabinet agenda.

Mr. Brandenburg replied he had a direct conversation with the person in charge at the Florida Department of Environmental Protection (DEP) and they confirmed that no lease was going forward to the Governor and Cabinet, until the repairs of the sewage collection system and disposal system, at the marina, were completed.

➤ Discussion ensued.

**Old Business:** *(none)*

**New Business:** *(none)*

**Citizens Comments:** *(none)*

**Correspondence/Comments and Concerns of the City Commissioners**

**Vice Mayor Murvin** provided information from her attendance at the National League of Cities' City Summit in Los Angeles, California. She encouraged all to work together, as partners, to make the community better.

**Commissioner Everett** inquired about the removal of the projects from the Governor and Cabinet Agenda.

Mr. Brandenburg provided information regarding as to how the removal came about.

**Commissioner Walker** inquired about the American Wind Symphony Orchestra program, and asked if there was any interest on the 29 acres that the City owns.

Mr. Williamson advised he has not received any updates regarding the American Wind Symphony Orchestra. He advised that one (1) entity has expressed interest in the 29 acres, for farming, but there is nothing to present to the Commission as of yet.

Mayor Babb provided an update on the Marina to Mr. Joe Freeman. He advised Commissioner Everett will select the next two (2) businesses of the month.

**Commissioner Hill** encouraged the community to get more involved and attend the Commission Meetings.

There being no further business to discuss, Mayor Babb adjourned the meeting at 8:50 p.m.

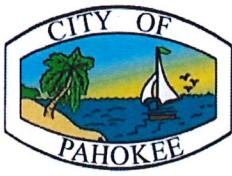


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Keith W. Babb, Jr., Mayor

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ATTEST: Nylene Clarke, Interim City Clerk



**CITY COMMISSION OF THE CITY OF PAHOKEE**  
**COMMISSION WORKSHOP MINUTES**  
**Tuesday, November 27, 2018**

Pursuant to due notice the Commission Workshop was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on November 27, 2018.

The meeting was called to order by Mayor Babb at 6:03 p.m.

Official attendance was recorded as follows:

<b><u>Roll Call:</u></b>	Mayor Keith W. Babb, Jr.	Present
	Commissioner Benny L. Everett, III	Present at 6:08 p.m.
	Commissioner Felisia C. Hill	Present via telephone
	Vice Mayor Clara M. Murvin	Present
	Commissioner Diane L. Walker	Present
	City Manager Chandler Williamson	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Deputy Schelling	Present at 6:09 p.m.
	Interim City Clerk Nylene Clarke	Present

**Topic**

**1. November 27, 2018 Agenda**

Mr. Williamson provided an overview of the agenda and the additions. He provided an update on Old Pahokee High School, and the Parks and Recreation parking lot and gymnasium. Mr. Williamson advised he will have a resolution for the lobbying firm, at the next Commission Meeting.

Mayor Babb requested an update on all four (4) major projects.

Mr. Williamson provided an update on Commissioner's Park, Marina Renovations, Glades Citizens Villas, and Old Pahokee High School.

Commissioner Everett inquired if Florida Department of Transportation (FDOT) has begun the surveying on Barfield Highway.

Mr. Williamson replied yes. He advised the City of Pahokee has done numerous projects, stated the Commission and community should be proud, and advised he looks forward to 2019.

Vice Mayor Murvin inquired about the timeline to start on Martin Luther King, Jr. Park.

Mr. Williamson replied there should be work plans and bids in early 2019.

- Discussion ensued. Mr. Williamson advised Martin Luther King, Jr. Park will be one of the legislative priorities for 2019.

Commissioner Everett inquired about the gymnasium.

Mr. Williamson provided an update on the gymnasium.

Mayor Babb requested the status of the Mel Tillis sign.

Mr. Williamson advised the final approval will be submitted to the Commission.

Commissioner Walker inquired if the baseball field and basketball court will be included in the renovations for Martin Luther King, Jr. Park.

Mr. Williamson replied yes and advised fencing adjacent to the canal will be included as well.

There being no further business to discuss, Mayor Babb adjourned the meeting at 6:33 p.m.

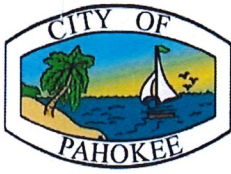
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Keith W. Babb, Jr., Mayor

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ATTEST: Nylene Clarke, Interim City Clerk





**CITY COMMISSION OF THE CITY OF PAHOKEE  
REGULARLY SCHEDULED COMMISSION MEETING MINUTES  
Tuesday, November 27, 2018**

Pursuant to due notice, the Regularly Scheduled Commission Meeting was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on November 27, 2018.

The meeting was called to order by Mayor Babb at 6:40 p.m.

Official attendance was recorded as follows:

<b><u>Roll Call:</u></b>	Mayor Keith W. Babb, Jr.	Present
	Commissioner Benny L. Everett, III	Present
	Commissioner Felisia C. Hill	Present via telephone
	Vice Mayor Clara M. Murvin	Present
	Commissioner Diane L. Walker	Present
	City Manager Chandler Williamson	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Deputy Schelling	Present
	Interim City Clerk Nylene Clarke	Present

**Additions, Deletions, and Approval of Agenda Items:**

Mr. Williamson added Resolution 2018 – 77 and the two (2) businesses of the month to the agenda.

Commissioner Walker added the update for all grant projects.

Mayor Babb added the Marina Renovation Project to the agenda.

**Approval of Agenda with additions.**

**Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.**

**Motion carried unanimously.**

**Citizen Comments (Agenda Items Only):** *(none)*

**Public Service Announcements:**

1. Regina Bohlen announced that the Christmas Parade will be on December 3, 2018, at 6:00 p.m. She stated line up will be at 5:00 p.m.

**Approval of Minutes:**

1. **September 25, 2018 – Regularly Scheduled Commission Meeting Minutes**
2. **October 9, 2018 – Workshop Minutes**
3. **October 9, 2018 – Regularly Scheduled Commission Meeting Minutes**

**Approval of September 25, 2018 Regularly Scheduled Commission Meeting Minutes, October 9, 2018 Workshop Minutes, and October 9, 2018 Regularly Scheduled Commission Meeting Minutes.**

**Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.**

**Motion carried unanimously.**

**Consent Agenda:** *(none)*

**Ordinance:** (none)

**Resolutions:**

1. **RESOLUTION 2018 – 73 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT FOR VOTE PROCESSING EQUIPMENT USE AND ELECTION SERVICES BY AND BETWEEN THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS AND THE CITY OF PAHOKEE.**

*Mr. Brandenburg read Resolution 2018 - 73 into the record.*

**Approval of Resolution 2018 - 73.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**

**Motion carried unanimously.**

2. **RESOLUTION 2018 – 74 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, RATIFYING AND SETTING THE CITY'S QUALIFYING FEES, FOR THE OFFICE OF MAYOR AND COMMISSIONER.**

*Mr. Brandenburg read Resolution 2018 - 74 into the record and explained the purpose of the resolution.*

**Approval of Resolution 2018 - 74.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**

**Motion carried unanimously.**

3. **RESOLUTION 2018 – 75 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE ISSUANCE OF ITS PROMISSORY NOTE, SERIES 2018 IN THE PRINCIPAL AMOUNT NOT TO EXCEED \$610,000 TO PROVIDE FUNDS FOR AN ARTIFICIAL TURF PLAYING FIELD AND COSTS RELATED THERETO; PLEDGING CERTAIN REVENUES TO REPAY SUCH NOTE AS PROVIDED HEREIN; PRESCRIBING THE FORM, TERMS AND DETAILS OF THE NOTE; PROVIDING FOR THE RIGHTS, SECURITY AND REMEDIES FOR THE HOLDER OF SUCH NOTE; PROVIDING FOR THE CREATION OF CERTAIN FUNDS; AWARING THE NOTE TO THE BANK OF BELLE GLADE BY NEGOTIATED SALE; MAKING CERTAIN COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE.**

*Mr. Brandenburg read Resolution 2018 - 75 into the record and explained the purpose of the resolution.*

**Approval of Resolution 2018 - 75.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**

**Motion carried unanimously.**

4. **RESOLUTION 2018 – 76 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE AMENDED AND RESTATED INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF PAHOKEE AND PALM BEACH COUNTY, FOR THE PURPOSE OF FLEET MANAGEMENT SERVICES.**

*Mr. Brandenburg read Resolution 2018 - 76 into the record and explained the purpose of the resolution.*

**Approval of Resolution 2018 - 76.**

**Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.**

**Motion carried unanimously.**



5. **RESOLUTION 2018 – 77 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THE CAMPGROUND AND MARINA POOL REPAIR CONTRACT AGREEMENT BETWEEN THE CITY OF PAHOKEE AND FLORIDIAN POOLS DESIGN, FOR THE SCOPE OF WORK ON THE ATTACHED EXHIBIT “A”.**

*Mr. Brandenburg read Resolution 2018 - 77 into the record and explained the purpose of the resolution.*

**Approval of Resolution 2018 - 77.**

**Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.**

**Motion carried unanimously.**

**Public Hearing:** *(none)*

**Proclamations (approval):** *(none)*

**Presentations:**

1. **Lawn of the Month (October 2018) – Luis Paniagua & Sandra Paniagua**

Mayor Babb allowed Vice Mayor Murvin to present the certificate to Mrs. Paniagua, and Commissioner Walker to present the check.

2. **Business of the Month – Brown & Bussey’s Funeral Service**
3. **Business of the Month – Town Center Café’, LLC**

Mayor Babb allowed Commissioner Everett to present the certificates to the two (2) businesses of the month.

**Report of the Mayor:**

Mayor Babb announced that the City of Pahokee’s Election will be on March 12, 2019. He thanked Vice Mayor Murvin and Commissioner Everett for being a great addition to the Commission. Mayor Babb stated the City of Pahokee is doing a great job and thanked the City Manager for the projects.

**Report of the City Manager:**

Mr. Williamson advised he covered all grants, during the Workshop.

Commissioner Walker requested a written report on all grants.

Mr. Williamson provided an update on the following: Marina Renovations, Parks and Recreation football field and gymnasium, Glades Citizens Villas, the cleaning of East Lake canal, Old Water Treatment Plant, and Old City Hall. He advised street signs will be placed on every corner and every street, within the next four (4) to five (5) weeks.

Mayor Babb inquired as to which signs will be replaced.

Mr. Williamson replied all signs will be replaced.

Commissioner Walker requested for the report to identify grant amount and expenditure amount.

Mayor Babb requested for the report to include the concerns of the grantee, and inquired about the Parks and Recreation Afterschool Program Grant.

Mr. Williamson advised that the City will go through the appeals process with the County, for the respective grant.

Vice Mayor Murvin requested the status of the City Clerk position.

Mr. Williamson advised he would come back with a recommendation at the next Commission meeting.

➤ Discussion ensued.

Commissioner Walker advised she would like to know who the new employees are and what their salaries are.

Mayor Babb requested that new employees be introduced to the Commission and that information be provided on terminations.

Commissioner Everett requested that the Commission Retreat be revisited with a date.

➤ Discussion ensued. The Commission decided that the Commission Retreat will be held on Friday, January 11, 2019 from 9:00 a.m. to 3:00 p.m. Mayor Babb will work with the City Manager and the City Attorney on the outline of the agenda. The agenda will be submitted a week prior to the Commission Retreat, for review.

#### **Report of the City Attorney:**

Mr. Brandenburg reported that the potential purchaser of the Old Hospital decided not to proceed forward with the acquisition.

Vice Mayor Murvin requested an update on Technomarine and the Perez lawsuits.

Mr. Brandenburg advised he has a motion to hold Technomarine in default, and if it's granted, then the City will proceed with a default judgment. He stated Sara Perez's election case will be tried on December 13, 2018 at 10:00 a.m., and the case for 246 East Main Street will continue, until they get ready for trial.

➤ Discussion ensued.

Vice Mayor Murvin inquired as to why the potential purchaser decided not to acquire the Old Hospital.

Mr. Brandenburg relayed information regarding the potential purchaser's decision.

➤ Discussion ensued. Mayor Babb requested for staff to put the Old Hospital on the radar for funds, for demolition.

Vice Mayor Murvin requested an update on Town and Country Homes of Pahokee, LLC.

Mr. Brandenburg advised the Commission voted to settle the case and it is pending for the judge's approval.

#### **Old Business:** *(none)*

##### **1. Marina Renovation Project**

#### **New Business:** *(none)*

#### **Citizens Comments:**

1. Regina Bohlen inquired about the timeframe of, and the Florida Department of Transportation (FDOT) meeting for, Barfield Highway.

Mr. Williamson advised Barfield Highway is a complete reconstruction project. He stated typically, FDOT has public meetings and information is provided regarding construction.

2. Joann Culberson commented regarding Technomarine, the Marina, and the water bill at the Marina.

Mayor Babb advised the current administration is one of the most transparent administrations.

**Correspondence/Comments and Concerns of the City Commissioners**

**Commissioner Everett** expressed his concern regarding politics and the importance of the Commission Retreat.

There being no further business to discuss, Mayor Babb adjourned the meeting at 8:16 p.m.

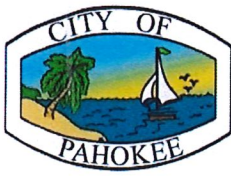


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Keith W. Babb, Jr., Mayor

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ATTEST: Nylene Clarke, Interim City Clerk



**CITY COMMISSION OF THE CITY OF PAHOKEE  
COMMISSION WORKSHOP MINUTES  
Tuesday, December 11, 2018**

Pursuant to due notice the Commission Workshop was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on December 11, 2018.

The meeting was called to order by Mayor Babb at 6:11 p.m.

Official attendance was recorded as follows:

<b><u>Roll Call:</u></b>	Mayor Keith W. Babb, Jr.	Present
	Commissioner Benny L. Everett, III	Present
	Commissioner Felisia C. Hill	Present
	Vice Mayor Clara M. Murvin	Present
	Commissioner Diane L. Walker	Present
	City Manager Chandler Williamson	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Lieutenant Picciolo	Present
	Interim City Clerk Nylene Clarke	Present

**Topic**

**1. December 11, 2018 Agenda**

Mr. Williamson provided an overview of the agenda and the additions. He provided an update on the following:

- Florida Department of Transportation (FDOT) grant awarded for new bus at Parks and Recreation
- Application for 2019 Solid Waste Authority Demolition Grant
- Parks and Recreation three year football grant for free sports equipment
- Commissioner's Park
- Martin Luther King, Jr. Park
- Marina Renovations
- Gymnasium
- Football field

Mr. Williamson announced that the City of Pahokee's Toy Drive will be on December 19, 2018 at 6:00 p.m.

Vice Mayor Murvin requested for the City Manager to provide clarity for the Tri-Cities Barbecue.

Mr. Williamson advised that the Tri-Cities Barbecue is the last, official meeting of the year for the Palm Beach County League of Cities members. He stated that the invitations were sent out from the league, and the City of Pahokee was the host.

- Discussion ensued.

There being no further business to discuss, Mayor Babb adjourned the meeting at 6:38 p.m.

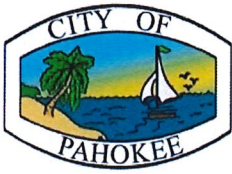


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Keith W. Babb, Jr., Mayor

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ATTEST: Nylene Clarke, Interim City Clerk



**CITY COMMISSION OF THE CITY OF PAHOKEE  
REGULARLY SCHEDULED COMMISSION MEETING MINUTES  
Tuesday, December 11, 2018**

Pursuant to due notice, the Regularly Scheduled Commission Meeting was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on December 11, 2018.

The meeting was called to order by Mayor Babb at 6:43 p.m.

Official attendance was recorded as follows:

<b><u>Roll Call:</u></b>	Mayor Keith W. Babb, Jr.	Present
	Commissioner Benny L. Everett, III	Present
	Commissioner Felisia C. Hill	Present
	Vice Mayor Clara M. Murvin	Present
	Commissioner Diane L. Walker	Present
	City Manager Chandler Williamson	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Lieutenant Picciolo	Present
	Interim City Clerk Nylene Clarke	Present

**Additions, Deletions, and Approval of Agenda Items:**

Mr. Williamson added Resolution 2018 – 79 to the agenda.

Commissioner Everett added the Marina Renovation Project and recreational funding to the agenda.

Mayor Babb added the cancellation of the December 25, 2018 Commission Meeting to the agenda.

**Approval of Agenda with additions.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**

**Motion carried unanimously.**

**Citizen Comments (Agenda Items Only):** *(none)*

**Public Service Announcements:**

1. Herbert Crawford, on behalf of Palm Beach County Youth Services and Urban League, announced that there will be a mentoring recruitment meeting on December 12, 2018 from 11:00 a.m. to 1:00 p.m., at Town Center Café.
2. Anthony Jackson announced that there will be a Holiday Caroling and Concert on December 21, 2018 from 6:30 p.m. to 8:30 p.m., at United Missionary Baptist Church.
3. Commissioner Everett announced that Dr. Dorothy Norwood will be at Shiloh Missionary Baptist Church on December 30, 2018 at 5:00 p.m. He requested that a proclamation be presented to Dr. Dorothy Norwood.

**Approval to present Proclamation to Dr. Dorothy Norwood.**

**Motion by Commissioner Everett. Seconded by Commissioner Hill.**

**Motion carried unanimously.**

Vice Mayor Murvin stated one of the City’s employees’ son passed away and she requested for a proclamation to be done.

**Approval of proclamation for Robert Williams' son.**  
**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**  
**Motion carried unanimously.**

**Approval of Minutes:**

1. October 23, 2018 – Workshop Minutes

**Approval of October 23, 2018 Workshop Minutes.**  
**Motion by Vice Mayor Murvin. Seconded by Commissioner Hill.**  
**Motion carried unanimously.**

**Consent Agenda:** (none)

**Ordinance:** (none)

**Resolutions:**

1. RESOLUTION 2018 – 78 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING A ONE- YEAR EXTENSION OF THE AGREEMENT WITH RESOURCE GROUP N.A., INC. FOR GOVERNMENTAL CONSULTANT SERVICES.

*Mr. Brandenburg read Resolution 2018 - 78 into the record and explained the purpose of the resolution.*

Mayor Babb expressed concern regarding the amount being paid to the consultant and requested that there be negotiation to reduce the amount, when the contract expires.

Mr. Williamson stated he had a conversation with two (2) of the primary consultants of the organization and they are steadfast on the amount. He advised more lobbying is done beyond session, until the Governor signs the budget.

- Discussion ensued. Commissioner Walker recommended that Resource Group be asked to give a report, at a Commission Meeting in January 2019 or February 2019.

**Approval of Resolution 2018 - 78.**  
**Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.**  
**Motion carried unanimously.**

2. RESOLUTION 2018 – 79 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE AGREEMENT BY AND BETWEEN THE CITY OF PAHOKEE AND PPM CONSULTANTS, INC. FOR SOLICITATION NUMBER: RFQ 2018-01 FOR THE EPA BROWNFIELDS ENVIRONMENTAL CONSULTING SERVICES FOR ENVIRONMENTAL SITE ASSESSMENT AND TESTING.

*Mr. Brandenburg read Resolution 2018 - 79 into the record and explained the purpose of the resolution.*

**Approval of Resolution 2018 - 79.**  
**Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.**  
**Motion carried unanimously.**

**Public Hearing:** (none)

**Proclamations (approval):** (none)

**Presentations:**

1. Mayor's Gold Nail & Hammer Award – Johnny Terry & Curneisha Terry

Mayor Babb allowed Commissioner Everett to present the certificate to Mr. Terry, and Commissioner Hill to present the check.

**Report of the Mayor:**

Mayor Babb expressed concern regarding the financial report and requested that financial reports be given on a monthly basis. He requested that new employees be introduced to the Commission within two (2) weeks of hire, and that the Commission be notified when an employee will no longer be on staff. Mayor Babb outlined the Commission's success within the last three (3) years, and discussed the priorities, goals, and major projects for 2019. He requested for a flag pole to be placed at the Old Pahokee High School and announced that the Rededication of Commissioner's Park/Unveiling of Entryway sign for Rickey Jackson will be on December 14, 2018, from 10:00 a.m. to 11:00 a.m. Mayor Babb congratulated Commissioner Everett for being selected as one (1) of the 12 recipients for the 2019 Calendar and Resource Guide. He requested for the City Manager to find funding for the playground equipment at Glades Citizen's Villas.

Commissioner Everett mentioned that there is a REAP Grant.

Mr. Williamson discussed the REAP grant amount and the cost of playground equipment.

**Report of the City Manager:**

Mr. Williamson outlined the Commission's success within the last 24 months, discussed the 2019 legislative session, and expressed thanks to the Commission, Lieutenant Picciolo, and the City Attorney. He provided information on the incident at Parks and Recreation and discussed the preventative measures that have been set in place, post incident.

**Report of the City Attorney:**

Mr. Brandenburg thanked the Commission for allowing him to serve as the counsel for another year. He advised a motion is needed to cancel the meeting on December 25, 2018.

**Approval of cancellation of December 25, 2018 Commission Meeting.**

**Motion by Commissioner Everett. Seconded by Commissioner Hill.**

**Motion carried unanimously.**

**Old Business:**

**1. Marina Renovation Project**

Mr. Williamson provided an update on the docks.

Mayor Babb inquired about the status restroom.

Mr. Williamson provided an update.

Commissioner Everett stated there needs to be a Special Workshop to address the issues concerning the project.

- Discussion ensued. The Commission decided that there will be a workshop for the Marina Project and concerns on January 7, 2019 at 6:00 p.m.

**Approval of Special Workshop on January 7, 2019 at 6:00 p.m. for Marina Project and concerns.**

**Motion by Commissioner Everett. Seconded by Vice Mayor Murvin.**

**Motion carried unanimously.**

Mayor Babb recommended that the Commission Retreat be suspended, in light of the fact that there may be newly elected officials after the March 12, 2019 election.



- Discussion ensued. The Commission decided that the Commission Retreat will be postponed until after the March 12, 2019 Election.

**Approval to postpone Commission Retreat until after the March 12, 2019 Election.**  
**Motion by Commissioner Hill. Seconded by Vice Mayor Murvin.**

- A discussion ensued. The Commission decided that the workshop on January 8, 2019 will be from 5:00 p.m. to 6:30 p.m., to discuss Commission concerns, and that the motion will be amended to include the respective start time.

**Approval to amend the motion to include that the start time of the January 8, 2019 Workshop will be from 5:00 p.m. to 6:30 p.m.**

**Motion by Vice Mayor Murvin. Seconded by Commissioner Everett.**  
**Motion carried unanimously.**

**New Business:** *(none)*

**Citizens Comments:**

1. Eduardo Bernal expressed thanks for the Christmas Parade, recommended that in 2019, there be a certificate awarded for the most decorative house, and commented regarding the trash in the streets.
2. Annie Coore expressed concern regarding a Code Enforcement violation and a park not being placed near El Dorado Drive.
3. Joann Culberson commented regarding Robert Lambert not being introduced at the Tri-Cities Barbecue.

**Correspondence/Comments and Concerns of the City Commissioners**

**Commissioner Hill** thanked all for being present and announced that Palm Beach State College will be hosting a Housing Insecurities Forum on January 10, 2019 from 5:30 p.m. to 7:30 p.m.

**Commissioner Walker** expressed her concern regarding Vice Mayor Murvin's request for a proclamation, inquired about the cost of the sign for Rickey Jackson, and stated she would like to concur with Commissioner Everett's comments regarding the Tri-Cities Barbecue. She advised she concurs with Mayor Babb's three (3) concerns and bid all a happy holiday.

Vice Mayor Murvin reiterated the reason for her request for a proclamation.

Mayor Babb provided the cost of the sign. He advised that Commissioner Walker is responsible for selecting the two (2) businesses of the month, for the next Commission Meeting. Mayor Babb asked the City Attorney about the process for a written reprimand to the City Manager.

Mr. Brandenburg explained the process.

**Commissioner Everett** announced the following:

- Martin Luther King, Jr. Day event will be on January 19, 2019
- Pahokee Chamber of Commerce will be hosting their chamber, as well as the Belle Glade Chamber of Commerce, on December 13, 2018 from 6:00 p.m. to 8:00 p.m., at the PNC Bank in Pahokee.

He commended the Commission for agreeing to do a proclamation to Dr. Dorothy Norwood. Commissioner Everett advised that all areas of the City of Pahokee are a concern, expressed gratitude for the special workshop, and stressed the importance of protecting the face of the City. He expressed concern regarding not receiving financial reports as a directive and recommended that the City Manager be counseled in written form.

**Approval for the City Manager to receive written notice on not receiving financial reports on a consistent basis and not being introduced to newly hired staff/receiving information on terminated staff.**

**Motion by Commissioner Everett. Seconded by Commissioner Walker.**

**Motion carried unanimously.**

Vice Mayor Murvin provided information that she received from a meeting in West Palm Beach and expressed the importance of working together. She bid all a Merry Christmas and Happy New Year.

There being no further business to discuss, Mayor Babb adjourned the meeting at 9:10 p.m.

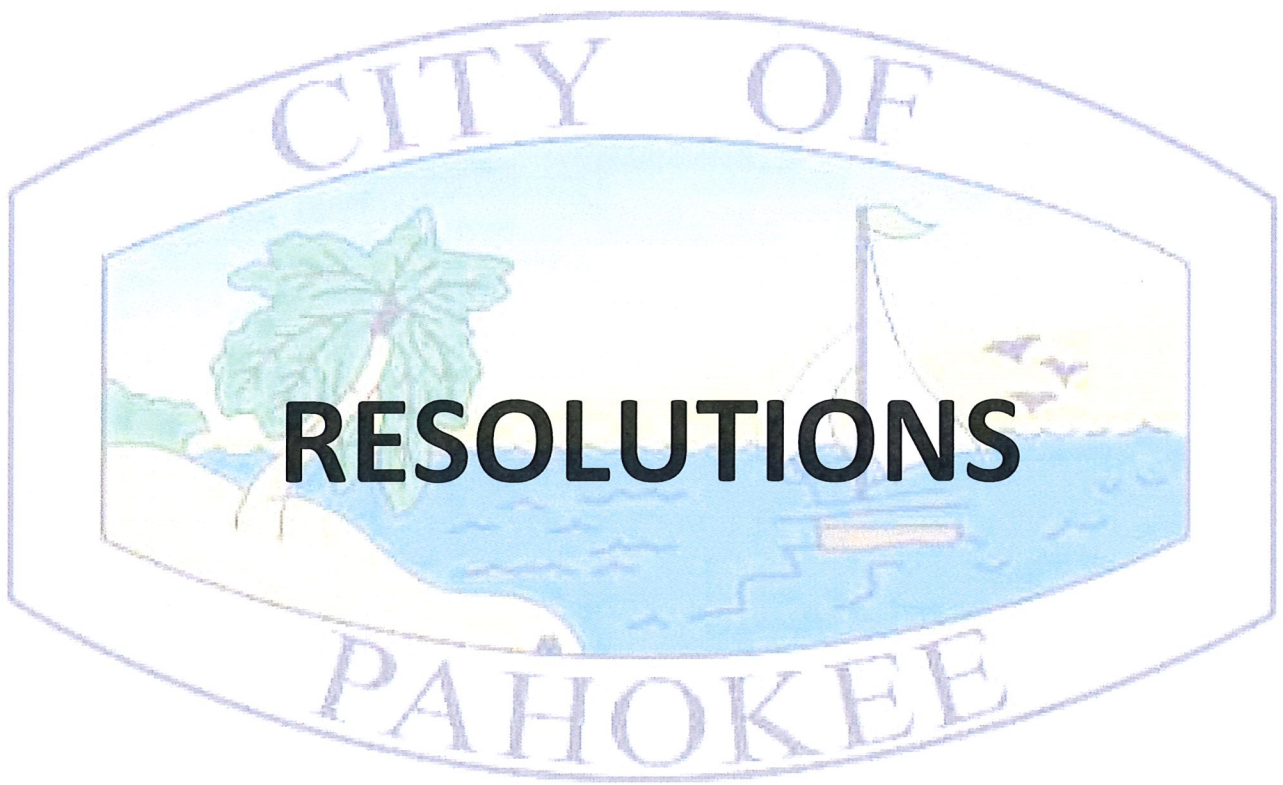
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Keith W. Babb, Jr., Mayor

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ATTEST: Nylene Clarke, Interim City Clerk





**RESOLUTIONS**

**RESOLUTION 2019 - 05**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING BUDGET AMENDMENT No. 2 IN THE AMOUNT OF \$635,000.00, TO THE 2018 - 2019 FISCAL YEAR BUDGET.**

**WHEREAS**, the Fiscal Year 2018-2019 budget was adopted by the City Commission on September 25, 2018; and

**WHEREAS**, it is necessary to amend the budget to account for a change in the City's Capital Project Fund.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, THAT:**

**Section 1.** The Capital Project Fund is hereby amended for a net increase of \$635,000.00, to account for the Glades Citizens Villa Grant.

**Capital Project Fund:**

<b>Dept. Number</b>	<b>Dept. Name</b>	<b>Description</b>	<b>Rev. &amp; Exp. Amount</b>
330	Capital Project Fund	Glades Citizens Villa Grant	\$635,000.00

**Section 2.** The increase in the Capital Project Fund is necessary for the fiscal year 2018 - 2019 budget.

**Section 3.** This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** this 22<sup>nd</sup> day of January, 2019.

ATTESTED:

\_\_\_\_\_  
Keith W. Babb, Jr., Mayor

\_\_\_\_\_  
Nylene Clarke, Interim City Clerk

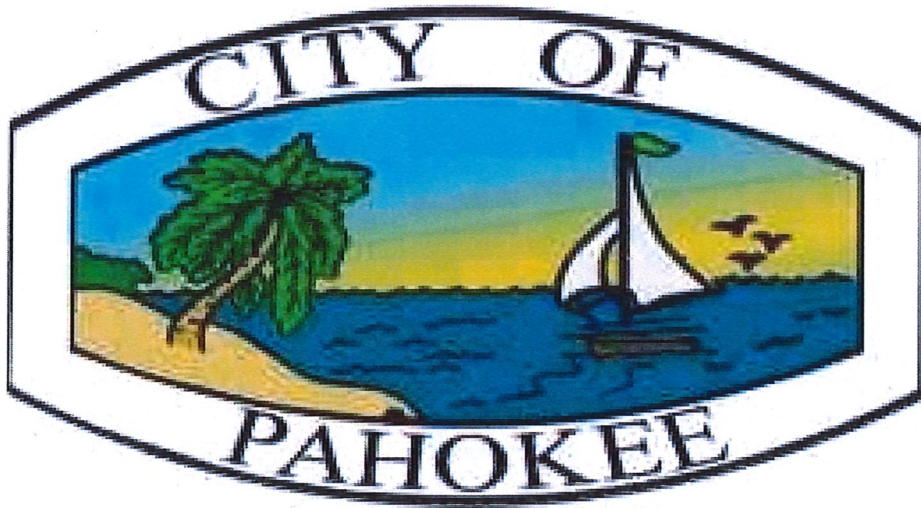
APPROVED AS TO LEGAL SUFFICIENCY:

\_\_\_\_\_  
Gary M. Brandenburg, City Attorney

Mayor Babb \_\_\_\_\_  
Vice Mayor Murvin \_\_\_\_\_  
Commissioner Everett \_\_\_\_\_  
Commissioner Hill \_\_\_\_\_  
Commissioner Walker \_\_\_\_\_

*Capital Project Fund*

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City of Pahokee, Florida  
 Capital Project Fund  
 Schedule of Revenues  
 For The Fiscal Year Ending September 30, 2019

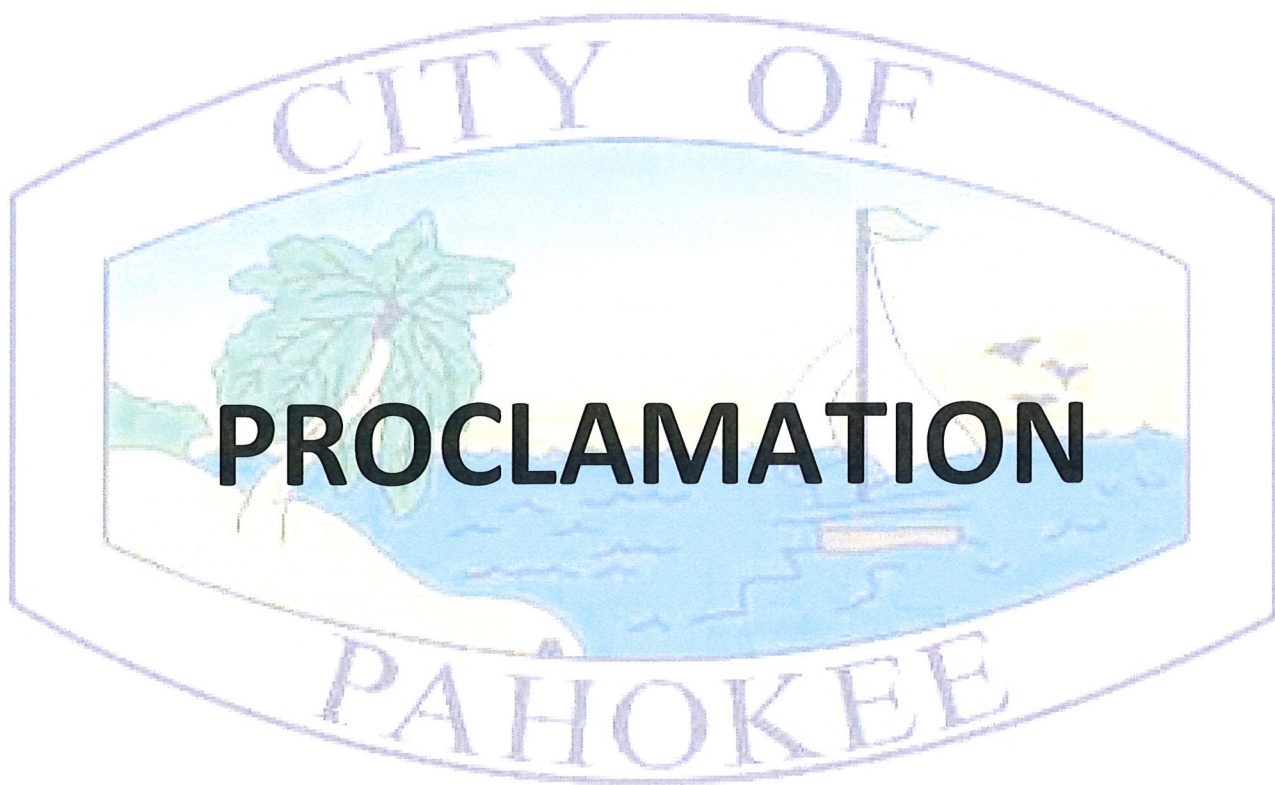
Fund 330 - Capital Project Fund

Object #	Account Number/Name	Adopted Budget 2017-2018	Adopted Budget 2018-2019	Inc. / Dec.	Amendment Budget 2018-2019
<b>REVENUES/OTHER SOURCES</b>					
335800	LOCAL Discretionary Sales Surtax (1%)	-		424,807	424,807
384630	Debt Proceeds			582,280	582,280
334302	Glades Citizens Villa- Grant	-	-	635,000	635,000
<b>Subtotal - Capital Projects - Revenues</b>		-	-	<b>1,642,087</b>	<b>1,642,087</b>
<b>Interfund transfer in</b>		-	-	-	-
<b>TOTAL CAPITAL PROJECTS</b>					
<b>REVENUES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,642,087</b>	<b>\$ 1,642,087</b>

City of Pahokee, Florida  
 Capital Project Fund  
 Schedule of Expenses  
 For The Fiscal Year Ending September 30, 2019

Capital Project Fund

Object #	Account Number/Name	Adopted Budget 2017-2018	Adopted Budget 2018-2019	Inc. / Dec.	Amendment Budget 2018-2019
631	Local Discretionary Sales Surtax	-	-	212,112	212,112
622	Football Field Renovation	-	-	682,280	682,280
635	Glades Citizens Villa	-	-	635,000	635,000
	<b>TOTAL OPERATING EXPENSE</b>	-	-	1,529,392	1,529,392
911	Interfund Transfer Debt Fund	-	-	112,695	112,695
	<i>Total Interfund Transfer</i>	-	-	112,695	112,695
	Interfund Transfer Out to General Fund	-	-	-	-
	<b>*Total Capital Project Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,642,087</b>	<b>\$ 1,642,087</b>



**PROCLAMATION**



*Proclamation  
Deacon Japeth Brown*

*Whereas, Deacon Japeth Brown was born on August 25, 1930, in Esmont Virginia, to the late William Henry Brown and Beatris Carey Brown. He is known to others as "Jake Brown"; and*

*Whereas, Deacon Brown was married to Mildred Walker Brooks Brown, had four (4) children, and three (3) step children; and*

*Whereas, Deacon Brown accepted Christ at an early age, and joined New Hope Baptist Church, where his grandfather was one of the founders and former pastors; and*

*Whereas, in approximately 1969, Deacon Brown joined Union Baptist Church in Scottsville, Virginia, and served in many capacities; and*

*Whereas, after 42 years of service, Deacon Brown retired as a bus driver in Albemarle County. Additionally, he retired from a lawn service business and handyman jobs; and*

*Whereas, on January 4, 2019, the lord called Deacon Brown home. He leaves to cherish his memory, his beloved family and friends.*

*Now, therefore, the City Commission of the City of Pahokee, Florida, do hereby extend heartfelt condolences to the family and friends of Deacon Brown, in their time of bereavement.*

*Done this 9th day of January, 2019*

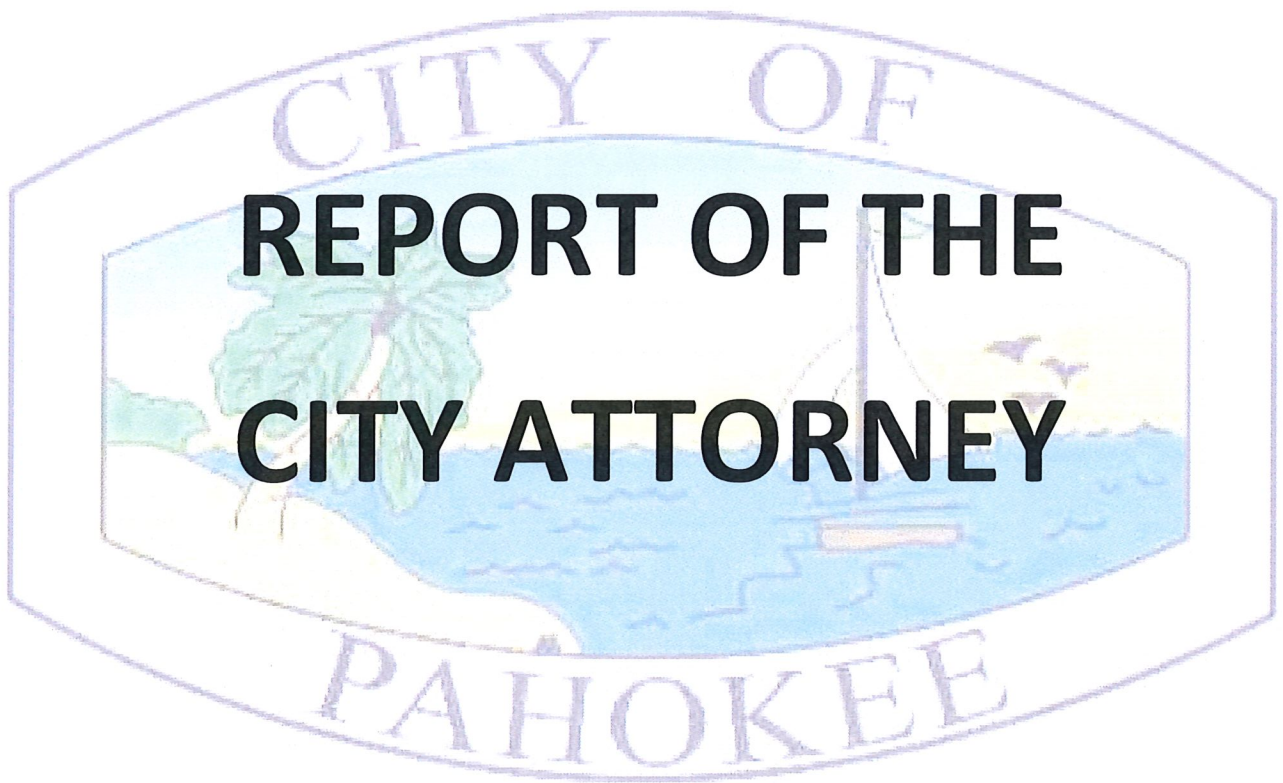
*Keith W. Babb, Jr.*  
\_\_\_\_\_  
Mayor Keith W. Babb, Jr.

*Clara M. Murvin*  
\_\_\_\_\_  
Vice Mayor Clara M. Murvin

*Benny L. Everett, III*  
\_\_\_\_\_  
Commissioner Benny L. Everett, III

*Felisia C. Hill*  
\_\_\_\_\_  
Commissioner Felisia C. Hill

*Diane L. Walker*  
\_\_\_\_\_  
Commissioner Diane L. Walker





## Code Enforcement Violations for Redden Ophelia EST

1/9/2019

Respondent	Property	Case	Code	Violation		Assessment per	Total Violation	Assessment Amt.	Total Violation	Admin.	Total Amount
				Address or Control Number	Number						
Last Name	First Name	Address or Control Number	Case Number	Violation	Start Date	End Date	Violations No.	Per Day	Assessment	Cost	Due
Redden Ophelia EST		484 E Jordan Blvd	13-066	various	11/1/2013	1/9/2019	4	50.00	379,000.00	125.00	379,125.00
<b>ABATEMENTS WORK ORDERS / INVOICES CASE# 13-066</b>											
	Nov'13	\$ 134.86									
	Dec'13	\$ 134.86									
	Year 2014	\$ 1,618.32									
	Year 2015	\$ 1,618.32									
	Year 2016	\$ 1,618.32									
	Year 2017	\$ 1,618.32									
	Year 2018	\$ 1,618.32									
<b>Abatements Total</b>		<b>\$ 8,361.32</b>									

<b>Grand Total</b>											<b>\$ 379,125.00</b>
											<b>\$ 125.00</b>
											<b>\$ 8,361.32</b>
											<b>\$ 75,800.00</b>
											<b>\$ 84,286.32</b>

S.M. Fees (Non-Negotiable)	\$	125.00
Abatements (Non-Negotiable)	\$	8,361.32
20% of Violations	\$	75,800.00
<b>Total Fines Settlement to Pay</b>	<b>\$</b>	<b>84,286.32</b>

**BRANDENBURG & ASSOCIATES, P.A.**

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North Palm Beach, Florida 33408  
(561) 799-1414  
www.BrandenburgPA.com

**Gary M. Brandenburg**

Gary@BrandenburgPA.com

ATTORNEY AT LAW

**TO:** *Mayor Keith Babb  
Members of the City Commission*

**FROM:** *Gary M. Brandenburg, Esq.* 

**DATE:** *January 14, 2019*

**SUBJECT:** *Audit Committee*

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The City Commission requested information on the Audit Committee which is required by Chapter 218.391, Florida Statutes. I have noted the applicable provisions on the attached copy of the statute.



Select Year:

## The 2018 Florida Statutes

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Title XIV  
TAXATION AND  
FINANCE

Chapter 218  
FINANCIAL MATTERS PERTAINING TO POLITICAL  
SUBDIVISIONS

View Entire  
Chapter

**218.391 Auditor selection procedures.—**

(1) Each local governmental entity, district school board, charter school, or charter technical career center, prior to entering into a written contract pursuant to subsection (7), except as provided in subsection (8), shall use auditor selection procedures when selecting an auditor to conduct the annual financial audit required in s. 218.39.

\* (2) The governing body of a charter county, municipality, special district, district school board, charter school, or charter technical career center shall establish an audit committee. Each noncharter county shall establish an audit committee that, at a minimum, shall consist of each of the county officers elected pursuant to s. 1(d), Art. VIII of the State Constitution, or a designee, and one member of the board of county commissioners or its designee. The primary purpose of the audit committee is to assist the governing body in selecting an auditor to conduct the annual financial audit required in s. 218.39; however, the audit committee may serve other audit oversight purposes as determined by the entity's governing body. The public shall not be excluded from the proceedings under this section.

\* (3) The audit committee shall:

\* (a) Establish factors to use for the evaluation of audit services to be provided by a certified public accounting firm duly licensed under chapter 473 and qualified to conduct audits in accordance with government auditing standards as adopted by the Florida Board of Accountancy. Such factors shall include, but are not limited to, ability of personnel, experience, ability to furnish the required services, and such other factors as may be determined by the committee to be applicable to its particular requirements.

\* (b) Publicly announce requests for proposals. Public announcements must include, at a minimum, a brief description of the audit and indicate how interested firms can apply for consideration.

\* (c) Provide interested firms with a request for proposal. The request for proposal shall include information on how proposals are to be evaluated and such other information the committee determines is necessary for the firm to prepare a proposal.

\* (d) Evaluate proposals provided by qualified firms. If compensation is one of the factors established pursuant to paragraph (a), it shall not be the sole or predominant factor used to evaluate proposals.

\* (e) Rank and recommend in order of preference no fewer than three firms deemed to be the most highly qualified to perform the required services after considering the factors established pursuant to paragraph (a). If fewer than three firms respond to the request for proposal, the committee shall recommend such firms as it deems to be the most highly qualified.

\* (4) The governing body shall inquire of qualified firms as to the basis of compensation, select one of the firms recommended by the audit committee, and negotiate a contract, using one of the following methods:

\*  
↓  
(a) If compensation is not one of the factors established pursuant to paragraph (3)(a) and not used to evaluate firms pursuant to paragraph (3)(e), the governing body shall negotiate a contract with the firm ranked first. If the governing body is unable to negotiate a satisfactory contract with that firm, negotiations with that firm shall be formally terminated, and the governing body shall then undertake negotiations with the second-ranked firm. Failing accord with the second-ranked firm, negotiations shall then be terminated with that firm and undertaken with the third-ranked firm. Negotiations with the other ranked firms shall be undertaken in the same manner. The governing body, in negotiating with firms, may reopen formal negotiations with any one of the three top-ranked firms, but it may not negotiate with more than one firm at a time.

(b) If compensation is one of the factors established pursuant to paragraph (3)(a) and used in the evaluation of proposals pursuant to paragraph (3)(d), the governing body shall select the highest-ranked qualified firm or must document in its public records the reason for not selecting the highest-ranked qualified firm.

(c) The governing body may select a firm recommended by the audit committee and negotiate a contract with one of the recommended firms using an appropriate alternative negotiation method for which compensation is not the sole or predominant factor used to select the firm.

(d) In negotiations with firms under this section, the governing body may allow a designee to conduct negotiations on its behalf.

(5) The method used by the governing body to select a firm recommended by the audit committee and negotiate a contract with such firm must ensure that the agreed-upon compensation is reasonable to satisfy the requirements of s. 218.39 and the needs of the governing body.

(6) If the governing body is unable to negotiate a satisfactory contract with any of the recommended firms, the committee shall recommend additional firms, and negotiations shall continue in accordance with this section until an agreement is reached.

(7) Every procurement of audit services shall be evidenced by a written contract embodying all provisions and conditions of the procurement of such services. For purposes of this section, an engagement letter signed and executed by both parties shall constitute a written contract. The written contract shall, at a minimum, include the following:

(a) A provision specifying the services to be provided and fees or other compensation for such services.

(b) A provision requiring that invoices for fees or other compensation be submitted in sufficient detail to demonstrate compliance with the terms of the contract.

(c) A provision specifying the contract period, including renewals, and conditions under which the contract may be terminated or renewed.

(8) Written contracts entered into pursuant to subsection (7) may be renewed. Such renewals may be done without the use of the auditor selection procedures provided in this section. Renewal of a contract shall be in writing.

History.—s. 65, ch. 2001-266; s. 1, ch. 2005-32.